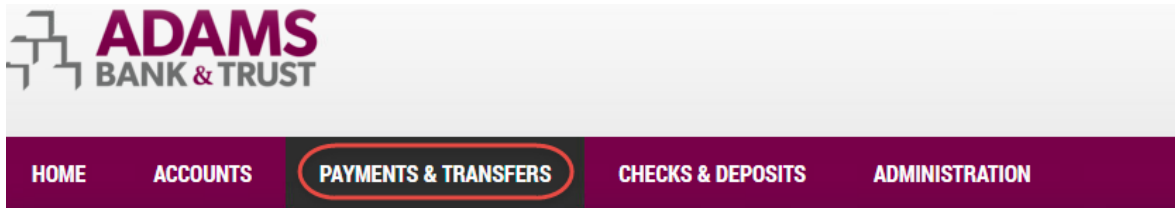
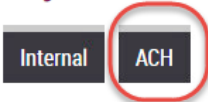


Overview

You can access ACH Manager using the **Payments & Transfers** hyperlink on the top toolbar of the Business Online Home page.



Payments & transfers



New User Interface for Business Online

Fiserv has redesigned the ACH user experience within Business Online. After the customer clicks on **ACH**, the user interface immediately presents them with the most recent activity. You can import a file or start a new transfer by clicking the upper right hand links. **New Payment** is paying someone and **New Collection** is requesting payment. Click **Copy** to start a new transfer with a previous transfer's information.

Activity	Templates	File import templates	Incoming					+ New payment	+ New collection	+ Import file	Help
Date	Description	Status	Withdrawal	Deposit	Type	Report	Search activity				
May 31, 2019		Processed	7,175.99	7,175.99	Payment	Copy Reverse	Date	All activity			
May 31, 2019		Processed	46,135.44	46,135.44	Payment	Copy Reverse					

Expand and Collapse Transfer Details

You can click or tap next to any transfer to see additional details about the transfer (for example, the **Reference number**, **Payment type**, **Issued by**, **Issued date**, and **Item count**). Simply click or tap to collapse the row. In addition you can search items using the right hand **Search Activity** pane.

Activity	Templates	File import templates	Incoming					+ New payment	+ New collection	+ Import file	Help
Date	Description	Status	Withdrawal	Deposit	Type	Report	Search activity				
May 31, 2019	2019 05 3	Processed	7,175.99	7,175.99	Payment	Copy Reverse	Date	All activity			
Reference number: 0bd4							Type	All types			
Payment type: Payroll - PPD							Amount				
Issued by:							Example: 40 or 10.00-50.00				
Issued date: May 30, 2019 09:47:57 AM											
Item count: 7											
May 31, 2019	2019 05 31	Processed	46,135.44	46,135.44	Payment	Copy Reverse					
May 30, 2019		Processed	118,625.10	118,625.10	Payment	Copy Reverse					

Sort

You can sort the list of transfers by clicking or tapping next to any column heading (for example, **Date**, **Description**, **Status**, **Withdrawal**, **Deposit**, or **Type**) to sort by the respective category.